

The intent of the Drafting Group Guidelines is to ensure productive Drafting Group meetings and to complete drafting in an efficient and open manner. The Guidelines are subject to change at the direction of the Chair.

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1. Drafting Group membership is open to both regulators and interested parties and will include the following groups:
    - Working Group Members;
    - 4 industry representatives;
    - 3 consumer representatives; and
    - 2 state legislators.
  2. It is up to each group to determine who the representatives will be at Drafting Group meetings.
  3. Each group will choose one primary representative to attend all meetings throughout the drafting process for continuity.
  4. Each group will choose their additional representatives up to their allotted number, who may vary for each meeting, depending on the section or core principle being discussed.
  5. Each group will email the name of the additional representative to NAIC Staff Support, Jenny Neuerburg, at least 24 hours prior to a scheduled meeting.
    - If the number of volunteer requests exceeds the allotted representatives and a primary representative is not chosen, the Chair and Vice Chair will make the selection.
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1. All Drafting Group members must actively participate in the drafting process and discussions.
  2. All Drafting Group members must be empowered to draft.
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1. The Drafting