

**NAIC LOSS COST DATA ENTRY DOCUMENT INSTRUCTIONS**

- H. Company Current Loss Cost Multiplier:** Enter the loss cost multiplier for each coverage currently on file with the Department. If this is a first-time conversion from rates to loss costs, enter the advisory organization's underlying loss cost multiplier.
- 6. Rate Change History:** Complete up to a five-year history, if available, under the columns indicated.
  - 7. Expense Constants:** Pertains to Items #4A #4F in the Loss Cost Filing Document. Also found under the Expense Constant Supplement, if applicable, in Items #4A #4F.
  - 8. Future Filings:** Provide a Yes or No, as indicated under Item #1 of the Loss Cost Filing Document, whether the submitted loss cost factors are to apply to future filings. (Note: some states have statutes that will not allow automatic adoption of advisory loss cost filings.)
  - 9. Maximum Rate Increase:** Indicate the estimated maximum rate increase applicable to the filing being submitted and give territory, if applicable, affected.
  - 10. Maximum Rate Decrease:** Indicate the estimated maximum rate decrease applicable to the filing being submitted and give territory, if applicable, affected.