

TO: State Legislators and Government Officials

FROM: Taylor Walker, NAIC Chief of State Relations and Policy Advisor

DATE: November 22, 2023

SUBJECT: State Government Program at NAIC 2023 Fall National Meeting

The National Association of Insurance Commissioners (NAIC) looks forward to hosting you in Orlando at our 15th Annual State Government Program as part of the NAIC's [2023 Fall National Meeting](#).

To ensure your time in Orlando

WHAT TO PACK

The dress code is business casual for daytime sessions and business casual to smart casual for evening events, with the exception of dinner with the commissioners on Saturday, during which state officials are encouraged to dress comfortably.

As of November 22, the [forecast](#) for Orlando from 11/30-12/4 is daily high temperatures in the low 80s with lows in the mid -60s.

AIRPORT GROUND TRANSPORTATION

State officials are responsible for arranging their own ground transportation to and from the airport. The Hilton Bonnet Creek is approximately 22 miles (30 minutes) from Orlando International Airport (MCO), depending on route and traffic. An Uber ride to/from the hotel is approximately \$ 45-\$60. Taxis will also be available.

For an Uber fare estimate, visit <https://www.uber.com/global/en/price-estimate/>.

FLIGHTS/TRAVEL

State officials were asked to book their flights through NAIC's travel coordinator, Kay Pierce. If you have questions about your flights or need to make a change, please contact Kay as soon as possible.

Kay Pierce
Acendas Travel
kay.pierce@acendas.com
913-671-7700 | Toll Free 888 -221-9596

REIMBURSEMENT (KEEP YOUR RECEIPTS!)

As a guest of the NAIC, we will reimburse your travel, hotel, and meal expenses. Please note: If you booked your flights through NAIC travel coordinator, Kay Pierce, and requested a hotel room when you registered, there is no need to submit those expenses as they were billed directly to the NAIC. When seeking reimbursement, please follow the NAIC expense guidelines and submit an expense form (, including copies of applicable receipts. The NAIC requires copies of receipts for all expense items of \$50 or more.

Upon your return, please submit your expense form and copies of receipts to the NAIC Finance Department at reimbursements@naic.org and copy Taylor Walker at twalker@naic.org. Please submit your items within 10 business days of your return.

logged in, enter “ NAIC 2023 Fall National Meeting” into the search bar. Click on the arrow to

Saturday, December 2

Breakfast 7:00 a.m. –9:00 a.m. Hilton, Bonnet Creek I-III –Level 1
Lunch 11:00 a.m. – 1:00 p.m. Hilton, Bonnet Creek I -III – Level 1

Sunday, December 3

Breakfast 7:00 a.m. –9:00 a.m. Waldorf , Grand Ballroom –Level 1
Lunch 11:00 a.m. – 1:00 p.m. Waldorf , Grand Ballroom – Level 1

Monday, December 4

Breakfast 7:00 a.m. –9:00 a.m. Waldorf , Grand Ballroom –Level 1

COMMISSIONER SERVICES

State officials are welcome to use the following facilities provided to commissioners, regulators, and NAIC staff. You must have your badge for entry.

Hilton Bonnet Creek, Lower Level	
Commissioner Services/Regulator Lounge commsvc@naic.org 816-783-8961 After Hours: 816-783-8961	Citrus Room
Computer Lab Computers and printers available 24/7	Dixie Room
Copy Center nmprint@naic.org 816-783-8961	Bay Room

Sunday, December 3		
7:00 a.m. –9:00 a.m.	Breakfast Available	<u>Waldorf Astoria</u> Grand Ballroom, Level 1
9:00 a.m. –12:00 p.m.	Breakout Sessions <i>Open only to state officials, regulators, and NAIC staff.</i>	<u>Hilton Bonnet Creek</u> Palm Beach, Lower Level
END OF OFFICIAL PROGRAM		
12:00 p.m. –1:00 p.m.	Lunch Available	<u>Waldorf Astoria</u> Grand Ballroom, Level 1
1:00 p.m. –3:30 p.m.	Free Time <i>State officials may use this time to attend any open National Meeting sessions.</i>	
3:30 p.m. –5:00 p.m.	<u>Insurance Compact Meeting</u> <i>This includes the Compact Legislative Committee</i>	<u>Hilton Bonnet Creek</u> Bonnet Creek IV-XII & Corridor I, Level 1
5:15 p.m. –6:15 p.m.	<u>Joint Reception of State Government Officials, CIPR, & Insurance Compact</u> <i>Open only to invited guests.</i>	<u>Hilton Bonnet Creek</u> Bonnet Creek I-III, Level 1

Breakout Sessions

You will receive a separate agenda for the Breakout Sessions.

NATIONAL MEETING SESSIONS