

**PROCEDURES OF THE FINANCIAL EXAMINERS HANDBOOK (E)
TECHNICAL GROUP IN CONNECTION WITH PROPOSED AMENDMENTS
TO THE FINANCIAL CONDITION EXAMINERS HANDBOOK**

The following establishes procedures of the Financial Examiners Handbook (E) Technical Group (Technical Group) for proposed changes, amendments and/or modifications to the Financial Condition Examiners Handbook

1. The Technical Group may consider relevant proposals to change the NAIC Financial Condition Examiners Handbook (Handbook) at any conference call, interim or national meeting (“the meeting”) throughout the year as scheduled by the Technical Group.
2. If a proposal for suggested changes, amendments and/or modifications is submitted to, or filed with, NAIC staff support it may be considered at the next regularly scheduled meeting of the Technical Group.
3. The Technical Group publishes a formal submission form and instructions that can be used to submit proposals and is available on the Group’s webpage. However, proposals may also be submitted in an alternate format provided that they are stated in a concise and complete format. In addition, if another NAIC committee, tasked d