

## UNIFORM LICENSING STANDARDS

### REVISIONS AND CLARIFICATIONS TO THE UNIFORM LICENSING STANDARDS

The uniform licensing standards, adopted by the NAIC in December 2002, were revised in December 2008 based upon issues identified during the Producer Licensing Assessments conducted in 2007 and 2008. The standards were revised to more specifically address limited line requirements in 2010 and 2011. In the Fall of 2012 the Producer Licensing (EX) Working Group added new language to the standards addressing Testing and Examination language.

The standards are broken down into the following broad categories: (1) licensing qualification standards; (2) pre-licensing education requirements; (3) integrity and personal background checks; (4) application for licensure; (5) the appointment process; (6) continuing education requirements; (7) limited lines, (8) surplus lines, (9) commercial lines multi-state exemption and (10) commission sharing.

### LICENSING QUALIFICATIONS STANDARDS

1. Age:

Applicant must be 18 years of age.

2. Citizenship:

No U.S. citizenship is required but applicant must have legal authorization if he/she is not a U.S. citizen. The resident state will require proof of proper work authorization for non-citizens at the time of initial application. The resident state may ask for evidence of current work authorization if the initial work papers have expired.

3. Education:

No high school diploma is required.

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- States should work with testing vendors and approve Candidate Information Bulletins (CIB) that describe the examinations and examination policies and procedures, and provide sufficient examination content outline and study references for the candidate to prepare for the examination. Updated editions of the CIB/ Content Outline should be provided to prelicensing education providers at least six weeks in advance of implementation so that training materials can be updated.
- Testing should be made available at locations reasonably convenient to residents of all areas of the state, with registration available online or by telephone and the ability for a candidate to schedule testing within 2- 5 business days



CONTINUING EDUCATION REQUIREMENTS STANDARDS FOR RESIDENT PRODUCERS

21. Credit Required:

Twenty-four (24) hours of CE for all major lines of authority

(2) "Travel Retailer" means a business entity that offers and disseminates Travel Insurance on behalf and under the

waive it upon verification of passing the RMA required basic competency test No state shall require additional pre-licensing education or testing for nonresident applicants or non-resident producers who change their state of residency.

35. Standards for Non-Core limited lines:

A state is not required to implement any non-core limited line of authority for which a state does not already require a license or which is already encompassed within a major line of authority, although states should consider products where the nature of the insurance offered is incidental to the product being sold as limited line insurance products. If a state offers core-limited lines such as pet insurance or legal expense insurance, it shall do so in accordance with the following licensing requirements.

- A. A limited line license for non-core limited lines identified by the Insurance Commissioner may be issued to a person or entity, inclusive of profit and non-profit, who solicits, or negotiates the limited line insurance.
- B. A business entity may act as a Limited Line Insurance Producer if it:
  - (1) Has obtained the Limited Lines In

SURPLUS LINES STANDARDS

37. Surplus Line Standards:  
States shall require an underlying proper



